



JOB OPPORTUNITY

CALIFORNIA DEPARTMENT OF INSURANCE

SENIOR PROGRAMMER ANALYST (Supervisor)

\$5,850.00 - \$7,465.00

APPLICATION DEVELOPMENT & MAINTENANCE BUREAU (ADAM) SACRAMENTO

RESPONSIBILITIES:

Under the general direction of the Chief, Application Development and Maintenance (ADAM) Bureau Data Processing Manager III, the incumbent manages the enterprise application development group supporting the Administration Branch applications consisting of a Java, Oracle forms/reports, SharePoint, CRM, Oracle Financials, APEX, and the Documentum environment. The incumbent manages applications for the entire Department including the Office of Commissioner, Executive Operations, Legal and Community Relations Branch, Consumer Services & Market Conduct Branch, and the Financial Surveillance Branch. The incumbent is responsible for many of CDI's web based systems used by constituents, insurers and internal CDI Departmental staff. The incumbent will provide technical leadership oversight and project management for all projects supported within the unit and will be the primary interface with customer management. The Senior Programmer Analyst (Supervisor) will work closely with the Project Coordination and Administrative Support (PCAS) Bureau to provide leadership in the development of configuration management and quality assurance processes and procedures to be utilized by ITD. The incumbent will mentor and coach subordinate staff, identifying opportunities to develop and enhance skills. The Incumbent will serve as a technical expert and will make technical recommendations to the ADAM Bureau Chief to contribute in the formulation of strategies and policies pertaining to application development, maintenance, and other highly technical issues in support of business strategic direction. The incumbent must possess excellent managerial and interpersonal skills as well as have advanced knowledge of Information Technology trends and practices.

DESIRABLE QUALIFICATIONS:

- The Department of Insurance is seeking a highly motivated and energetic individual with a high level of technical expertise.
- Ability to direct and lead a group of professionals to meet requirements related: software development and maintenance, project management, and other administrative responsibilities in support of the Department's IT services.
- Strong application development background
- Strong oral and written communication, problem-solving and decision-making skills.
- Ability to adapt to changing priorities
- Awareness and comprehension of information technology trends; and
- Strong customer focus skills

Special Personal Characteristics:

- ✓ Demonstrated ability to act independently, open-mindedness, flexibility, tact and a positive attitude
- ✓ Ability to create and maintain effective and cooperative working relationships
- ✓ Selection will be based upon candidate's relevant technical background, experience, specialized knowledge, skill, and ability as relevant to the requirements for this position.

WHO MAY APPLY: Applications will be accepted from current State employees at the Senior Programmer Analyst (Supervisor) level, those within transfer range, or individuals who have list eligibility for Senior Programmer Analyst (Supervisor). Training and Development Assignments may be considered. All applications will be reviewed; however, only the most qualified candidates will be interviewed. Applicants currently on SROA lists or employed by a surplus department are encouraged to apply. Surplus candidates must attach a copy of their letter. ***All applicants must clearly indicate the basis of their eligibility (i.e. SROA, surplus, reemployment, reinstatement, transfer, list eligibility or Training and Development Assignment) on the state application.***

08242012 LS

DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD

AN EMPLOYER OFFERING EQUAL EMPLOYMENT OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.



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APPLICATION PROCEDURE:

Send a completed standard State of California application to Linda Story, Department of Insurance, Human Resources Management Division, 300 Capitol Mall, Suite 1300, Sacramento, CA 95814. The Statement of Qualifications should be no more than two pages in length and address the candidate's education and experience related to the Responsibilities and Desirable Qualifications that would qualify him/her for this position. **Please indicate "Senior Programmer Analyst Supervisor #413-105-1584-002" on the State application.** Applications received without the above information may not be considered for review. For additional information, please call (916) 492-3316 or Linda.Story@insurance.ca.gov.

FINAL FILING DATE: September 7, 2012 or Until Filled

NOTE: Interested individuals must submit an application in order to be considered for this position.

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